

United Nations Development Programme

Country/Region/Global: Ukraine

Project Title: Enhancing Crisis Management and Emergency Response capacities at all levels of government authorities of Ukraine.

Project Number:

Implementing Partner:

Start Date: 01.12.2022

End Date: 31.12.2024

PAC Meeting date:

Brief Description

Briefly describe the overall development challenge and the expected results of the project.

The full-scale invasion of Ukraine by the Russian Federation started on 24 February 2022, following the territorially limited armed conflict in eastern Ukraine as of 2014, has caused significant civilian casualties¹, damage to infrastructure and has taken a severe human, social, and economic toll. While immediate support was rendered to the Government immediately after the outbreak of the war, it lacks sufficient capacity for the response in addressing the consequences of the war. The project will provide necessary support the Government to ensure sustainability, effectiveness and transparency in the continued crisis and emergency coordination, response planning between the central government, the oblasts/rayons and other stakeholders (international community, CSOs, private sector), while ensuring delivery of services and building stronger resilience of the receiving/host communities and of the IDPs.

The Project comprises two outputs:

- **Output 1:** Capacities at the national, regional and local level of government are strengthened for more effective and adaptive crisis/emergency response and livelihood creation
- **Output 2:** Crisis management structures are strengthened with data/ information analysis systems enabling efficient response at all levels of government authorities

Contributing Outcome (UNSDCF, CPD, RPD):

CPD Outcome (s): Outcome 1. By 2022, women and men, girls and boys participate in decision-making and enjoy human rights, gender equality, effective, transparent and non-discriminatory public services

Expected CPD Output(s):

Output 1.2. National institutions, systems, laws and policies advance the equitable realization of human rights, especially among vulnerable groups

Output 2.1. National and subnational institutions are better able to develop and implement policies and measures that generate sustainable jobs and livelihoods

Output 4.2. Crisis-affected women and men have more sustainable livelihoods opportunities, including jobs, created with UNDP support

Gender marker: GEN 2

Total resources required:

USD 1,950,000

Total resources allocated:

UNDP: 1,950,000

Donor:

Government:

In-Kind:

Unfunded:

¹ Please see: [Ukraine: civilian casualty update 3 October 2022 | OHCHR](#)



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Agreed by (signatures):

Secretariat of the Cabinet of Ministers of Ukraine	UNDP
 Ihor Yaremenko Deputy State Secretary	 Jaco Cilliers UNDP Ukraine Resident Representative
Date:	Date: 13/12/2023

AMENDMENT# 1

TO THE PROJECT DOCUMENT "ENHANCING CRISIS MANAGEMENT AND EMERGENCY RESPONSE CAPACITIES AT ALL LEVELS OF GOVERNMENT AUTHORITIES OF UKRAINE"

PROJECT ID: 00147091

BETWEEN
UNITED NATIONS DEVELOPMENT PROGRAMME IN UKRAINE
AND
SECRETARIAT OF THE CABINET OF MINISTERS OF UKRAINE

Reference is made to the project document dated 16 November 2022 signed between the UNITED NATIONS DEVELOPMENT PROGRAMME IN UKRAINE and the SECRETARIAT OF THE CABINET OF MINISTERS OF UKRAINE.

The amendment hereby is provided to reflect the following changes in the project document:

- 1) The provisions of project Results Framework **are amended to read as per Annex 1 to this Amendment.**
- 2) The provisions of project management **are amended to read as per Annex 2 to this Amendment.**
- 3) The provisions of project Monitoring **are amended to read as per Annex 3 to this Amendment.**
- 4) The provisions of project Annual Work Plan **are amended to read as per Annex 4 to this Amendment.**

Agreed by (signatures):


Ihor Yaremenko
Deputy State Secretary
Secretariat of the Cabinet of Ministers of
Ukraine


Jaco Cilliers
UNDP Ukraine Resident Representative



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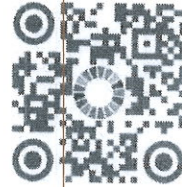
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Annex 1

V. Results Framework



Intended Outcome, as stated in the UNSDCF/Country [or Global/Regional] Programme Results and Resource Framework: CPD 2018-2023 Outcome 1. By 2022, women and men, girls and boys participate in decision-making and enjoy human rights, gender equality, effective, transparent and non-discriminatory public services;					
Outcome indicators, as stated in the Country Programme [or Global/Regional] Results and Resources Framework, including baseline and targets: 1.1. Share of the population satisfied with recent use of public services, by sex and age (SDG). Baseline (2017): N/A. Target (2020): 40%					
Applicable Output(s) from the UNDP Strategic Plan: Strategic Plan 2022-2025 output 3.3 Risk informed and gender-responsive recovery solutions, including stabilization efforts and mine action, implemented at regional, national and sub-national levels					
Project title and Atlas Project Number: Enhancing Crisis Management and Emergency Response capacities at all levels of government authorities of Ukraine.					
EXPECTED OUTPUTS	OUTPUT INDICATORS	DATA SOURCE	BASELINE		TARGET
			Value	Year	
				2023	2024
					DATA COLLECTION METHODS & LIMITATIONS

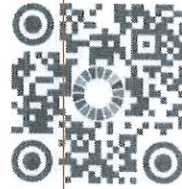


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Outcome: The Government of Ukraine at all levels more effectively leads crisis response, sustains public service provision, and coordinates the delivery of assistance and recovery efforts that leave no-one behind.	Number of institutions with gender-responsive resilient recovery strategies or plans in crisis and post-crisis settings, including stabilization and mine action, informed by joint assessments at National or Sub-national governments	Project records, document review	0	2022	5	5	To be count based on the information provided by Project
Output 1. Capacities at the national, regional and local level of Government are strengthened for more effective and adaptive crisis/emergency response and	1.1 Number of policy papers, gender-responsive assessments and recommendations provided to the government to support emergency response	Project records, document review	0	2022	5	10	To be counted towards the indicator, the relevant policy advice papers, reports or sets of recommendations should be submitted to the relevant host-agency either through an official letter or be presented to the agency leadership at a working meeting, seminar, round table or a different event.



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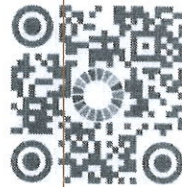
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livelihood creation	1.2 Number of public officials who improved capacities on disinformation (women/men)	Project records	0	2022	50	100	To measure capacity development of public officials on disinformation the government counterparts will conduct the necessary calculations. Ministry of Foreign Affairs, Center for Strategic Communications and Information Security with the support of the project will deliver training sessions and will provide information about number of public officials who passed the sessions.
	1.3 Number of people reached through communications / awareness-raising products (women/men)	Project records, measurements done by the government partners	0	2022	>50,000 (Proportion of women and men TBD based on campaign goals)	>75,000 (Proportion of women and men TBD based on campaign goals)	To measure the reach of communications efforts produced with the help of the project experts, the government counterparts will have to conduct the necessary calculations. In an ideal scenario, sets of indicators for behavioural change communications as recommended by the World Bank are considered for application: https://openknowledge.worldbank.org/handle/10986/20227
	1.4 Number of produced communication products	Project records	0	2022	30	40	To be count based on the information provided by Project
	1.5 Specialized equipment and supplies for the social services provides in deliberated territories that all to improve service delivery	Project records	No	2022	Yes	Yes	Data will be collected on basis of Project's records, corroborated with monitoring visits reports, and cross-checked with partners' records



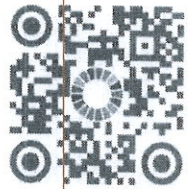
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Output 2: Crisis management structures are strengthened with information analysis systems enabling efficient response at all levels of the Government	2.1 Number of digital solutions designed and tested by government counterparts	Project records	0	2022	2	3	Ukraine's regulations for design, certification and proper deployment of electronic systems and processes, which are quite lengthy, will likely prevent UNDP from claiming successful, full-scale deployment of solutions designed by the Project. Yet, testing may be performed and completed in time to claim the initial results.



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Annex 2

IV. PROJECT MANAGEMENT

UNDP Ukraine shall be responsible for the overall management of the project, primarily regarding the responsibility for the achievement of the outputs (results), impact and objectives.

The project will be implemented under the UNDP Democratic Governance Portfolio with overall supervision of the Democratic Governance Team Leader, and in close coordination with the Strategic Planning, Partnerships and RBM unit. Quality assurance of the project will be provided by the Programme Analyst, Democratic Governance. Project monitoring and evaluation as well as communications will be provided within the Democratic Governance Team.

A small team will be running the project, consisting of the following team members:

- Project manager will be responsible for achieving the objectives of the project and ensuring the co-operation and support from the project partners, as well as for managing the implementation of the project. This includes personnel, subcontracts, training, administrative support and financial reporting, and keeping UNDP aware of all relevant factors that could have an impact on the project implementation.
- Anti-corruption Specialist will be responsible for assisting the team with quality assessment of the products delivered with project support.
- Analyst on Strategic Planning and Aid Coordination will be responsible for reviewing the existing international technical assistance policy and provide recommendations for improving the assistance coordination mechanism that will be also in line SDGs.
- Procurement and Project Associate will be responsible for supporting procurement of the project.
- Project Associate will be responsible for the smooth administrative management and implementation of the project activities in close collaboration with both the project team and the UNDP Country Office.
- Communication Specialist.

The team will also supervise and work closely with the consultants to be engaged to organize and implement the project activities.



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VI. MONITORING

Monitoring Activity	Purpose	Frequency	Expected Action
Track results progress	Progress data against the results indicators in the RRF will be collected, tracked in UNDP Ukraine Integrated Monitoring and Reporting Platform (IMRP) and analysed to assess the project's progress in achieving the agreed outputs.	Semi-annually, or in the frequency required for each indicator.	Slower than expected progress will be addressed by project management.
Monitor and Manage Risk	Identify specific risks that may threaten the achievement of intended results. Identify and monitor risk management actions using a risk log. This includes tracking measures and plans that may have been required as per UNDP's Social and Environmental Standards. Audits will be conducted per UNDP's audit policy to manage financial risk.	Quarterly	Risks are identified by project management, and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.
Learn	Knowledge, good practices, and lessons will be captured regularly, as well as actively sourced from other projects and partners and integrated back into the project.	Semi-annually and incorporated into regular reports	Relevant lessons are captured by the project team and used to inform management decisions.
Project Quality Assurance	The project's quality will be assessed against UNDP's quality standards and procedures to identify project strengths and weaknesses and inform management decision-making to improve the project.	Design and Appraisal QA (at the project kick-off) Closure QA (at operational closure of the project)	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.
Review and Make Course Corrections	Internal review of data and evidence from all monitoring actions to inform decision making.	At least annually	Performance data, risks, lessons, and quality will be discussed by the project board and used to make course corrections.
Project Reports (semi-annual and annual)	The Annual progress reports will be presented to the Project Board and key stakeholders, consisting of progress data showing the results achieved	Annually submitted during one month after the reporting period, and at the end of the project	Performance data, risks, challenges, lessons learned, and quality will be discussed by the project board and used



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	against pre-defined yearly targets at the output level, the project quality rating summary, an updated risk long with mitigation measures, and any evaluation or review reports prepared over the period.	(final report six months after the end of project operations).	to make course corrections.
Project Review (Project Board)	The Project Board will periodically review project performance and provide strategic guidance to the project management.	Annually	The Project Board will hold semi-annual meetings to assess project progress against Project Work Plans and planned budgets. The final Project Board shall hold an end-of-project review to capture lessons learned, discuss opportunities for scaling up and dissemination of project results and lessons learned with relevant stakeholders.



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VII. ANNUAL WORK PLAN

EXPECTED OUTPUTS	PLANNED ACTIVITIES	YEAR		RESP. P-TY	PLANNED BUDGET		
		2023	2024		Fundin g Source	Budget Description	Amount
Output 1 Capacities at the national, regional and local level of Government are strengthened for more effective and adaptive crisis/emergency response and livelihood creation <i>Gender marker: GEN -2</i>	Activity 1.1: Embed Crisis Management and Early Recovery expertise within the Government structure and expand the technical capacities at both national and local levels to manage the response and ensure effective delivery of services	208 115	50 000	UNDP	UNDP	71300 Local Consultants 75700 Trainings and Conferences 74200 Audio Visual & Printing Production Costs 72800 Comp. Equipment/Software 73100 Office Rent & Utilities	258 115



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	Activity 1.2: Strengthen capacity of the Government to conduct sustainable recovery planning-implementation-monitoring activities at the national and local level that will allow to ensure accountability and transparency of the recovery process in Ukraine	413 750	250 000	UNDP	UNDP	71300 Local Consultants 71400 Contractual services (staff costs) 72800 Comp. Equipment/Software 75700 Trainings and Conferences 74200 Audio Visual & Printing Production Costs 72200 Equipment and Furniture 72100 Contractual Services Companies 71600 Travel	663 750
	Activity 1.3: Enhance Government capacities on strategic communication and countering disinformation to minimize influences of fake news on citizens.	155 238	62 000	UNDP	UNDP	71300 Local Consultants 72800 Comp. Equipment/Software 75700 Trainings and Conferences 72100 Contractual Services Companies 74200 Audio Visual & Printing Production Costs	217 238
	Sub-Total for Output 1	777 103	362 000				139 103



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Output 2: Crisis management structures are strengthened with data/information analysis systems enabling efficient response at all levels of the Government <i>Gender marker:</i> GEN -2	Activity 2.1: Development of IT tools supporting the Governments Services delivery at all levels	200 000	50 000	UNDP	UNDP	71300 Local Consultants 72800 Comp. Equipment/Software 75700 Trainings and Conferences 72100 Contractual Services Companies	250 000
	Activity 2.2: Strengthen the capacities of line ministries on crisis coordination and communication, through embedding new IT solutions	11 000	200 000	UNDP	UNDP	71300 Local Consultants 71400 Contractual services (staff costs) 72800 Comp. Equipment/Software 75700 Trainings and Conferences 72100 Contractual Services Companies	211 000



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	Activity 2.3: Support digitalization of the reconstruction, development and monitoring process of the regional development	108 000	25 700	UNDP	UNDP	71300 Local Consultants 72800 Comp. Equipment/Software 75700 Trainings and Conferences 72100 Contractual Services Companies 74200 Audio Visual & Printing Production Costs	133 750
	Sub-Total for Output 2	319 000	275 750				594 750
Security		19 900	11 579				31 479
GMS (8%)		81193	47 241				128 434
DPC 4% (3%)		39 035	17 199				56 234
TOTAL							1 9500 000



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